

Central MN Emergency Management Advisory Council
Steven County
West Central Research & Outreach Center -U of M
46352 State Hwy 329 Morris MN 56267
Wednesday April 27, 2022
Begins at 1:00pm

AGENDA

1. Call to Order
2. Roll Call and Introductions
3. Revisions and Approval of Agenda
4. Approval of Minutes
5. Reports
 - a. Emergency Services Board/Executive Committee (EMAC Chair, Stephanie Johnson)
 - b. Users & Owners and Operators (Emac Chair)
 - c. Regional Advisory Committee (EMAC Chair)
 - d. Interoperable Communications (Mike Wisniewski)
 - e. IPAWS (Patrick Waletzko, Erin Tufte)
 - f. AMEM (Lynn Siegel)
6. Staff Updates
 - a. Regional Contractor
 - b. Fiscal Agent (Mark McCabe)
7. Workgroup Reports
 - a. Management/Grants (Richard Ward)
 - b. Strategic Plan/Work Group (Patrick Waletzko)
 - c. Training and Exercise (Richard Ward)
8. Old Business
 - a. Election of Officers
 - b. NWS Doppler Radar Committee
 - c. Salamander
9. New Business
 - a. Bylaws for the election process
 - b. ARC Introductions
 - c. Regional Supplies Discussion
 - d. COMU Discussion
10. General Discussion
 - a. Regional Public Health Meeting (Patrick Waletzko)
 - b. Regional Hospital Meeting (Dona Greiner, Lynn Siegel, Erin Tufte)
11. Upcoming Events & Announcements
 - a. Next EMAC Meeting 1 p.m. July 27, 2022, Swift County
12. Adjournment

**Central MN Emergency Management Advisory
Committee **Draft** Meeting Minutes
January 26, 2022 – Zoom/In Person Meeting**

Members/Alternates Present:

1. Jim McDermott, Delegate Benton County
2. Dona Greiner, Delegate Big Stone County - Val Seifert, Alternate Big Stone County
3. Julie Anderson, Delegate Douglas County – Mark McCabe, Alternate Douglas County
4. Tina Lindquist, Delegate Grant County
5. Stephanie Felt, Delegate - Ace Bonnema, Alternate Kandiyohi County
6. Stephanie Johnson, Delegate Meeker County – Becky Howell, Alternate Meeker County
7. Victoria MacKissok, Delegate Morrison County
8. Patrick Waletzko, Delegate Ottertail County
9. Erin Tufte, Delegate Stearns County - Kristen Tschida, Alternate Stearns County
10. Dona Greiner, Delegate Stevens County
11. Bill McGeary, Delegate Swift County
12. Mike Wisniewski, Delegate Todd County
13. Lynn Siegel, Delegate Traverse County
14. Tyler Wheeler, Delegate Wadena County
15. Breanna Koval, Delegate Wilkin County
16. Seth Hansen, Delegate Wright County - Richard Ward, Alternate Wright County
17. Steve Wunderlich Delegate City of St. Cloud

Members/Alternates Absent:

1. Jim McDermott, Delegate Benton County
2. Greg Lillemon, Alternate Grant County
3. Andy Beckstrom, Mille Lacs County
4. Shawn Larsen, Alternate Morrison County
5. Tim Riley, Delegate Pope County - Nathan Brecht, Alternate Pope County
6. Jason Dingman, Alternate Stevens County
7. Bill McGeary, Delegate Swift County - John Holtz, Alternate Swift County
8. Trevor Wright, Alternate Traverse County
9. Bryan Savaloja, Alternate Wadena County
10. Rick Fiedler, Alternate Wilkin County
11. Steve Wunderlich, Delegate City of St. Cloud - Lucas Dingmann, Alternate City of St. Cloud

Guests:

1. Lisa Villcheck, HSEM
2. Greg Gust, Kelly Serr, Todd Krause – NWS
3. Rob DeVaun & Ryan Massey, Salamander

1. Presentation from Rob DeVaun on the Salamander Live that is available and if we would like further information or to be a part of the system.
2. The meeting was called to order by Chair Stephanie Johnson at 1:00 PM.
3. **Roll Call & Introductions:** Roll call was taken with a quorum of members present.
4. **Revisions & Approval of the Agenda:** Amendment made to agenda to add Rob DeVaun from Salamander Live to the agenda, Motion made by Mike Wisnewski, Todd County seconded by Erin Tufte, Stearns county motion carried.
5. **Approval of Minutes:** Dona Griener, Stevens County made a motion to accept the December 8th 2021 EMAC meeting minutes seconded by Mike Wisnewski, Todd County. Motion carried.
6. **Reports**
 - a. **ESB/Executive Committee:** Stephanie Johnson, Regional strategic plan is moving forward all committees have approved this, EM main focus is goal 8 focusing on IPAWS and coordinating on how to make sure all aspects of users are involved.
 - b. **Users & Owners and Operators:** Stephanie Johnson, discussion of the by-laws for an amendment the main focus was to add another rep to the group from each county so that there is a better attendance. Atkin County asked for talk groups, COMT application and analyzer maintenance. COML/COMT renewals from previous meeting.
 - c. **RAC:** Stephanie Johnson, HSEM will not fund ECN in the future, SHSP money being turned back was asked if they could utilize that money with our support, this is turn back funds from the SHSP.
 - d. **Interoperable Committee:** Mike Wisnewski, approval of COML and COMT new and renewals, incident dispatchers as well.
 - e. **IPAWS:** Patrick Waletzko, IPAWS committee there will be a tool kit coming out for county local jurisdiction level that if you don't have a policy in place for alerts and warning this is a customizable template to fit your needs. Monitoring changes for improvements to IPAWS, what level of comfort and information do we feel we have in use of alerts and warning.
 - f. **AMEM:** Lynn Siegel, working on schedule for conference, Breakfast with emergency management classes have been taking place.
7. **Staff Updates**
 - a. **Project Manager:** Currently not in place
 - b. **Fiscal Agent:** Mark McCabe, no report all things have been paid.
8. **Workgroup Reports**
 - a. **Management/Grants:** no report
 - b. **Regional Strategic Plan/Work Plan:** Going to work on new 3 year strategic plan
 - c. **Training/Exercise:** Richard Ward no report figuring out what we

will be doing with the housing plan.

9. New Business

- a. **NWS update/ Coverage:** NWS gave outlook for spring flooding, also discussed with the group possibilities for better coverage in our rural areas, at this point the federal partners would not help fund this we discussed looking for grants for small dopplers throughout the area, a motion was made by Mike Wisniewski, Todd County seconded by Erin Tuft, Stearns County to form a committee to look into the possibility of funding of doppler radar and what would all be needed.
- b. **COMMEX Exercise:** there will be a COMMEX exercise at Camp Ripley August 15-17 2022
- c. **Nomination Process for Officers:** It was discussed that we need to start recruiting for officer positions sooner, it is in the by-laws that we vote on this in December of each year but will look at by-laws to see if we keep it this way or not.

10. Old Business:

11. **Meeting virtual/inperson:** group discussed meeting in person verses virtual group feels like in person is more effective but can look at different options to do both at this time would need better equipment in order for this to work effectively

12. General Discussion

- a. **Regional Public Health Preparedness update:** General discussion on county covid status and vaccine for children.
- b. **Regional Hospital Preparedness update:** There will be an exercise the end of May at Camp Ripley starting to work on more general topics but still supporting and helping with Covid-19

12. Upcoming Events

- a. Next meeting Wednesday April 27, 2022 at 1:00 pm in Stevens County

13. Adjournment: Stephanie Johnson adjourned meeting at 2:18pm

Minutes Submitted by: Lynn Siegel